

# Exhibit F-1: Submittal Substitution Request

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This form must be completed in its entirety for the request to be considered. If a question does not apply, please indicate same by writing 'NONE' in the appropriate location. If there is insufficient space provided for the requested information, please attach it here and indicate same in the response to the associated question.

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Location: \_\_\_\_\_ AFC Job#: \_\_\_\_\_

Vendor Name: \_\_\_\_\_ Prepared by: \_\_\_\_\_

We certify that the following product is equal or superior to the specified product in appearance, durability, performance, and in every other respect, and we hereby submit it for your consideration as a substitute for the specified item for the above mentioned project:

A. Specified Item Description & Specification Section: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

B. Proposed Substitution Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

C. Reason for Substitution: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

D. Costs (Provide a breakdown of costs, including the cost amount to be DEDUCTED from the Contract Sum if the proposed substitution is accepted. Include documentation for both materials and labor.)

\_\_\_\_\_  
\_\_\_\_\_

E. Schedule (Describe substitution's affect on construction schedule): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

F. Supporting Data:

- a. Cutsheets: Attach complete technical data, including laboratory tests, if applicable, for proposed substitution.
- b. Installation: Include complete information on changes to Drawings and/or Specifications describing the steps that the proposed substitution will require for its proper installation or attach the installation instructions.

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c. Samples: Submit with request all necessary samples and/or substantiating data clearly marked to prove equal quality and performance to that which is specified.

G. List ways in which the substitution affects dimensions shown on Drawings: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

H. List affects of proposed substitution on other trades: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I. List ways in which proposed substitution will be affected by applicable code requirements and agency approval.

\_\_\_\_\_

\_\_\_\_\_

J. List differences between proposed substitution and specified item: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

K. Manufacturer's warranties of the proposed and specified items are: \_\_\_\_\_ Same \_\_\_\_\_ Different

Explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

L. List information on availability of maintenance service and source of replacement materials: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

M. Certification of, and Assumption of Liability for, Equivalent Performance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The undersigned certifies that the function, appearance and quality of the proposed substitution is equivalent or superior to the specified item and is in full compliance with the Contract Documents and applicable regulatory requirements. Signature must be by person authorized to legally bind his/her firm to the above terms. Failure to provide legally binding signature will result in retraction of approval even if previously issued.

Vendor Signature: \_\_\_\_\_

By (Print Name): \_\_\_\_\_

Title: \_\_\_\_\_